

**ST. JOHN'S EPISCOPAL CHURCH**

Lancaster, Pennsylvania

163<sup>rd</sup> Parish Meeting

March 19, 2017

- I. Welcome and Call to Order The Rev. John W. Morris, Rector
  - A. Collect for a Church Meeting BCP. Page 818
  - B. Collect for the Mission of the Church BCP. Page 101
- II. Determination of a Quorum
- III. Appointments:
  - Meeting Secretary Leslie Tahsler
  - Parliamentarian & Tellers Brad Zuke
- IV. Introduction of Wardens and Vestry The Rev. John W. Morris, Rector
- V. Nominating Committee Report and Introduction of Nominees Leslie Morgan, Chair
  - 2017 Diocesan Convention Election
    - Candidates -
    - Rob Ashton
    - Bob Kilp
    - Mary Ellen Kilp
    - Glenn Miller
    - Marylee Sauder
    - Charlotte Weaver-Gelzer
- VI. Election of Diocesan Delegation
  - A. 6 candidates to fill 6 slots
  - B. Call for additional nominees: no additional nominees
  - C. Sherry Qualls moved to close the voting.
- VII. Reports
  - A. Financial Statement Rob Ashton, Treasurer
    - PowerPoint slides included at end of minutes
    - 1. Sources of Income
      - \$341,200 Contributions
      - \$242,890 Endowment
      - \$12,000 Other Income
      - \$124,200 Jubilee Ministries
    - 2. Expenses
      - Clergy and Lay compensation are the biggest expenses, followed by property and outreach
    - 3. Income/Expense Comparisons
      - Expenses in 2017 are less than 2016
      - Income in 2017 is increased.
      - Pledges are higher for 2017 than 2016
  - B. Construction Report Andy Carroll
    - 1. No change since the mini meeting
    - 2. Drawings out for new bids. Waiting for contractors to submit bids the first or second week of April.

- C. Loan Committee Sherry Qualls
1. Not much change since the mini meeting
  2. Increasing interest rates. Presently 4.5%
  3. Need rebid document to secure the loan
  4. Fulton Financial Bank is excited to move forward with us.
- D. Diocese Approval The Rev. John W. Morris, Rector
1. The canons of the diocese require the approval of the diocesan Finance Committee, Standing Committee and Bishop before a parish can assume a significant debt like a building loan. This approval is required because if the parish defaults on the obligation, the diocese must assume the financial obligation.
  2. This process began in August. We have been asked to sign a binding agreement which has been made available to the Vestry and Finance Committee and will be discussed at the 3/20/17 Vestry meeting.
  3. The principal request of the diocese is for St. John's to take \$650,000 from our unrestricted endowment fund and move it into a restricted account that we would reserve, just in case we defaulted on our obligation.
  4. Our plan and intention from the beginning is to have a second capital campaign.
  5. We have one million dollars in the unrestricted endowment fund to use if necessary.
  6. My personal assessment is that this is mostly a matter of accounting – moving funds from our unrestricted to our restricted accounts – but that is an issue for your Finance Committee and Vestry to decide.
- E. Global Partnership: Rafiki Africa Sue Heilman
1. Thank you to St. John's especially for your prayers. Please keep the kitchen help in your prayers.
  2. Good board meeting. Full slate of staff.
  3. The cost for the well project is \$78,000. They are still in need of \$16,000. The water will be potable, though it will need filtration for some minerals.
  4. Thank you to St. John's children for collecting pennies to go toward the well.
  5. Please support Rafiki Africa at Central Market.
  6. Vestry to vote on a resolution for a free-will offering to benefit our St. John's global partnership with Rafiki Africa at an Organ Recital and Evensong on 5/7/17.

VIII. Questions and Answers with the Vestry, Wardens, and Rector

- A. Shirley Shaheen expressed concerns over the asbestos in the undercroft, storm and rain water management – courtyard erosion, and the health of the endowment.
1. Asbestos - according to Andy Carroll, Property Committee member, flooring and glue in the undercroft are not a risk in their current form. The concern is when the floor is broken up. Experts are being brought in to look at this situation.
  2. Storm and rain water management – courtyard erosion – Father John discussed the cost of maintaining our current atrium. It is expensive to point the brick. This expense will be eliminated with the new glass atrium. Additionally, the HVAC will be more efficient. Andy Carroll stated that the Construction Committee is working with a civil engineering firm to address the storm water management. They are aware of the impervious areas.
  3. Sherry Qualls spoke to the health of the endowment. The Finance Committee is budgeting to pull resources out. They have not had to use the budgeted amount each year. Last year we were budgeted to use \$220,000 and only used \$100,000. Advisor is doing an amazing job. Moving from unrestricted to restricted money will be managed the same.

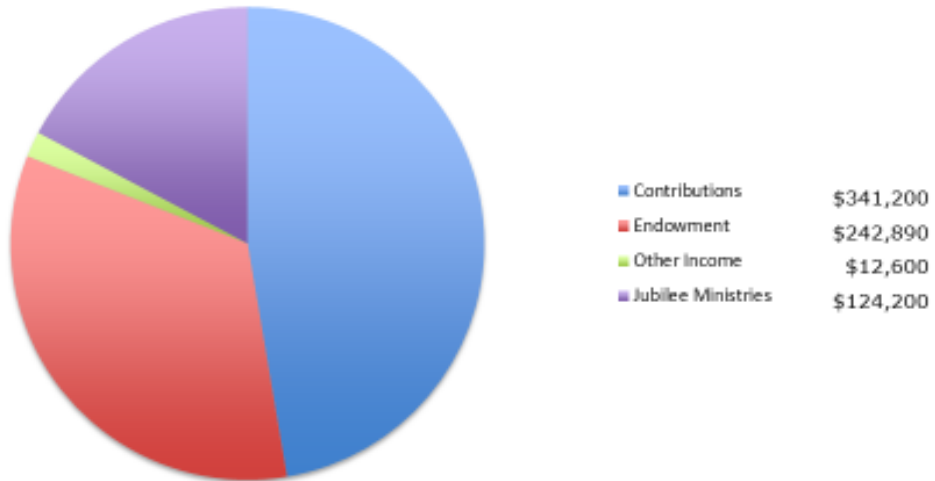
- B. Charlotte Weaver-Gelzer suggested that the Binding Agreement be shared with the parish via the bulletin board/Messenger for transparency and responsibility. At this time the Vestry is asking for further clarification of the document from the diocese. Charlotte stated that the diocese cares and is financially invested.
- C. Leslie Morgan stated that when the project is complete and there is not a lien or liability that the diocese will reduce the restricted funds.
- D. Bill Cater asked if we have an estimate for the asbestos removal. The cost for total abatement is \$17,000. We do not have the costs for putting materials back in place – i.e., the flooring. The threat is not great. The classroom with teachers and students has been moved.
- E. Fred Honaman questioned why there is an improvement in finances from 2016 to 2017. We have better stewardship in the management of our funds. We have professionalized our investments. We now have property management for our rental properties. Our Stewardship Committee is now meeting monthly.
- F. Reminders
  - 1. Sue Martin reminded all about the ECW plant sale.
  - 2. Julie Gittens reminded all that we are still in need of two Vestry members to be Finance and Outreach stewards. Also, going forward that Absalom Jones Day should be listed under Jubilee Ministries in the Ministries Directory.
  - 3. Sue Heilman asked on behalf of the Global Partnership Committee that parishioners write a note to Rafiki Africa students and place in the basket in the Parish Hall.
  - 4. April Way reminded all of the Easter egg and J2A sandwich sales.
- G. If anyone has any other questions, please contact a Vestry member. Questions will be handled in a private matter.

IX. Closing Prayer

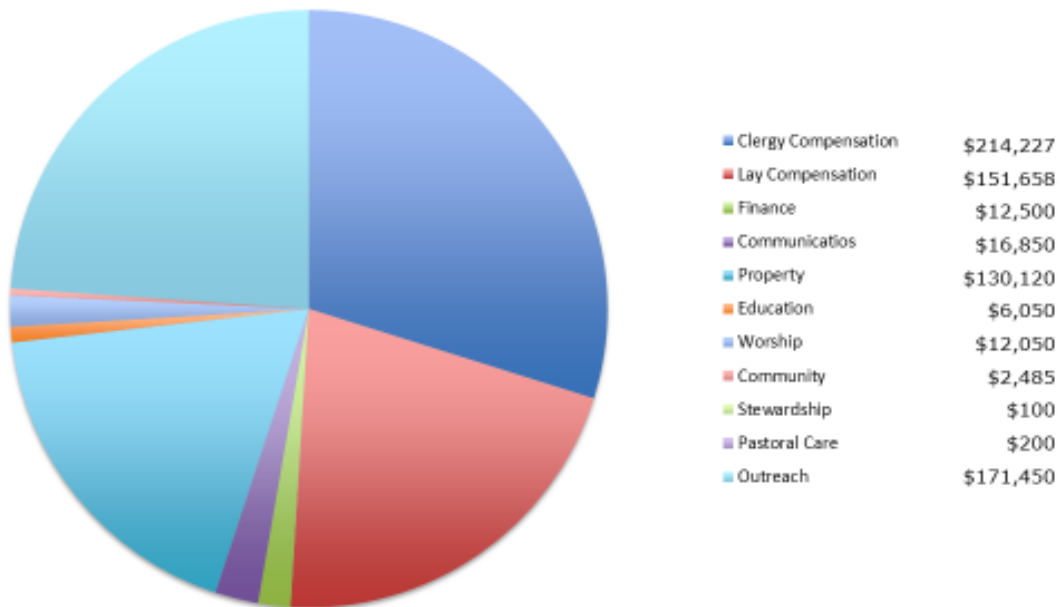
The Rev. Dr. Barbara J. Seras

*(Financial slides begin on the following page.)*

# Sources of Income



# Expenses



# Income/Expense Comparison

